

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
October 6, 2025**

The regular meeting of the City of Northfield Council was held on Monday October 6, 2025 at Everlan.

Council members attending: Barbara Durbin, Larry Schaefer, Trish Martin, Tracy Walker and Gay Harmon

Council members absent: Steve Levy

City officials present: Mayor Randolph Chappell, Treasurer Charles Veeneman, City Engineer Adrian Oliver, and City Clerk Lucy Martin

City officials absent: Police Chief Tom David

Visitors: City Attorney John Singler

The meeting was called to order at 6:00 p.m. by Mayor Randolph Chappell.

MINUTES: Minutes for the September 2025 meetings were approved.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer distributed financial reports prior to the meeting for activity in August 2025. They included:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet

Charlie is setting up our annual audit.

CITY CLERK

- 25/26 Tax bills have been distributed. Two bills returned with address issues.
- Directory in progress.

POLICE REPORT

September

- Several calls for service from Northfield Neighbors, pets running loose, soliciting in the city, plus other non-emergency calls
- 12 calls for service transferred over from LMPD
- 4 House watch checks
- 3 Pets located and returned to the owners
- 9 Traffic stops
- 1 Report of a reckless driver, the vehicle and owner identified, company vehicle no further issues
- 1 Missing person, senior from out of state located by Officer Haverlin and returned to safety
- 1 Report of Sexual Assault turned over to LMPD, non-resident occurred outside the city
- 3 Reports of stolen mail (checks) from residential mailboxes
- 4 Trouble runs, shopping center
- 1 Run reference employee
- 2 Injury Accidents, 7 vehicles seriously damaged US 42/ Lime Kiln turned over to LMPD non-resident
- 5 Non-injury accidents, non-residents
- Street lights reported out to LG&E and the LWC notified to pick up the plate on Glenview complete

CITY ENGINEER'S REPORT

- LG&E, exposed fiberglass. Adrian working with LG&E.
- Stop signs leveled and painted, in progress

OLD BUSINESS

- Northfield Memorials: Barbara and Gay reported that the benches have been delivered, and will be assembled by Lawnco. Site work will begin soon (concrete).
- Occupational tax still being considered. John sent us the forms. The first step would be the business license tax side to identify the applicable businesses, then the occupational tax could be pursued. Lyndon and Middletown could provide experience.

NEW BUSINESS

PARKING LOT

- In progress: NF Main Entrance signage and lighting update. Tracy will get options so that we will be ready when the highway construction impact is known.
- In Progress: Fence down along US42. John advised us to get the required approval from KYTC before proceeding. Tracy will continue to pursue, including contacting someone from the state. Tracy will speak with the city.
- Lime Ridge sidewalk installation and landscaping. Waiting for survey results.
- Abandoned properties in the city. The options given by John were as follows:
 - Create an Abandoned Property Ordinance, (City of Louisville has an existing one). This would allow us to issue a tax lien on the properties, (this would require a Code Enforcement Board).
 - Harden our city nuisance ordinance. This is to be discussed at a future meeting. He also offered to draft letters to the property owners. He will need photos of the properties, as well as information connecting the issues to our nuisance ordinance.
- City leaf removal.

ADJOURN

There being no further business, the meeting was adjourned at 7:04 p.m.

The next meeting of the Northfield City Council will be held at 6:00 p.m. on Monday November 3, 2025 at Everlan.

Lucy Martin, City Clerk

Randolph L. Chappell, Mayor City of Northfield